




Application Guide

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Your Application

What is the application form?

The application form is a way for us to obtain all the information we need to consider your for the role you have applied for.

How long will it take to complete?

The application form should take up to a maximum of 1 hour to complete, but you can save and return to it if you don't have time to complete it all in one go.

What will I be asked?

You will be asked some personal and contact details, as well as information about your education and work history. We will also ask you a question about your motivation for the role. There are several key questions you will need to answer to confirm that you meet the minimum requirements for the role.

It is important you provide the correct information or we may not be able to progress your application.

Your Application

Application Form

As part of the application form, you will be asked some key question to help you check that you meet the minimum criteria for the role. If you don't think you can answer these questions, then please revisit our [website](#) for other opportunities you might be suitable for.

We also ask for some background information on your studies and work experience. This can usually be taken from your CV if you have one. It is good to double check all the dates and details in this section and that you have the qualifications required for the role you are applying to. If you are still studying, you can enter your expected/predicted grade(s).

The more information you can add to your work experience the better as this will help us when we review your application. Any responsibility, no matter how big or small, is great to add here.

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Ability Tests

Once you have submitted your application form, you will shortly receive an invite to complete some online ability tests. We use these kinds of tests to get a real snapshot of the candidate's ability to analyse certain pieces of information relevant to the role they have applied to. Don't worry if you haven't completed any tests like this before, there are ways to prepare for the tests and you are also able to complete some practice questions beforehand.

What tests will I complete?

You will be asked to complete two ability tests, each within a set time limit. These two tests vary depending on which role you have applied for.

How long will it take?

The tests will take between 45-60 minutes to complete. You will have the opportunity to complete some practice questions before you take the real test.

The screenshot shows a practice question for a Verbal Reasoning test. On the left, a text box contains a passage: "In many organisations, middle management positions can be difficult, especially during periods of significant change. While trying to do their best to implement changes imposed by senior management, they may realise that promoting the interests of the organisation often conflicts with their own best interests, and those of their colleagues and subordinates. Such realisations can sometimes result in high levels of additional stress for those managers. No effective solution to this problem has been found and, if the way in which most organisations operate does not change in some relevant way soon, it is likely that we will see an increase in absenteeism and turnover amongst middle managers." On the right, the question asks: "Conflicts of interest are common for middle managers during periods of organisational change." Below the question are three radio button options: "True", "False", and "Correct Say". A "Next" button is at the bottom right.

The screenshot shows a practice question for a Mechanical Comprehension test. On the left, a 3D diagram shows a rectangular block with a wedge-shaped object being pushed into a slot. A slider is positioned at the bottom of the slot. Labels "Wedge" and "Slider" point to their respective parts. On the right, the question asks: "As the wedge moves downwards, in which direction will the slider move?" Below the question are three radio button options: "Right", "Left", and "The slider will not move". A "Next" button is at the bottom right.

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How many times can I take the tests?

You will only be able to complete the ability tests once. Please make sure you have done all the practice tests before completing the real thing. Ensure you are in a quiet room with no distractions.

What should I do if I need reasonable adjustments?

If you consider yourself to have a disability, long term health condition and/or require any reasonable adjustments in order to complete this part of the process, please make us aware before you begin/complete the online tests. Please get in touch by calling us on (01926) 654630 or using the other contact details on the last page of this guide and we will arrange for any reasonable adjustments to be made. Please note, if you take the tests before letting us know of any adjustments to be made. Please note, if you take the tests before letting us know of any adjustments that need to be made, you will be unable to retake them.

When will I find out the results?

Once we have received your results, we will review your application to see if you meet our criteria for the role you have applied for. Due to the high number of applications we need to review, it can sometimes take several weeks to let you know whether or not you have been successful in progress to the next stage of the application process

Get in touch with us!

Got any questions?

Please get in touch with us using the contact details below with anything about your application, the role you have applied for or more information about the programme.



(01926) 654630



Graduates & Undergraduates

GraduateCareers@nationalgrid.com



Training Programmes, Advanced & Higher Apprentices

ApprenticeCareers@nationalgrid.com



Online chat on our Careers website

Members of the are available:

8.30am - 4pm, Monday to Thursday

8.30am - 3.30pm, Friday