



Application Guide

nationalgrid

Your Application

What is the application form?

The application form is a way for us to obtain all the information we need to consider you for the role you have applied for.

How long will it take to complete?

Expect the application form to take up to a maximum of 1 hour to complete, but you can save it and return to it later, if you don't have time to complete it all in one go.

What will I be asked?

You will be asked to input both personal and contact details, as well as information about your education and work history. We will also ask you a question about your motivation for the role. There are several key questions you will need to answer to confirm that you meet the minimum requirements for the role.

It is important you provide the correct information or we may not be able to progress your application.

Your Application

Application Form

As part of the application form, you will be asked some key questions to help you check that you meet the minimum criteria for the role. If you don't think you can answer these questions, then please revisit our [website](#) for other opportunities that might be more suitable for you.

We also ask for some background information on your studies and work experience. This can usually be taken from your CV if you have one. It is good to double check all the dates and details in this section and that you have the qualifications required for the role you are applying to. If you are still studying, you can enter your expected/predicted grade(s). ***If you enter the incorrect grade this will be picked up and can impact your application progressing any further.***

The more information you can add to your work experience the better as this will help us when we review your application. Any responsibility, no matter how big or small, is great to add here. Please be aware that we do not review any CV's, so all your information needs to be entered into the application form.

Your Application

Ability Tests

Once you have submitted your application form, you will shortly receive an invite to complete some online ability tests. We use these kinds of tests to get a real snapshot of the candidate's ability to analyse certain pieces of information relevant to the role they have applied to. Don't worry if you haven't completed any tests like this before, there are ways to prepare for the tests and you are also able to complete some practice questions beforehand.

What tests will I complete?

You will be asked to complete two ability tests, each within a set time limit. These tests will be a verbal and numerical reasoning test.

How long will it take?

The tests will take between 45-60 minutes to complete. You will have the opportunity to complete some practice questions before you take the real test.

Talent Q-style Elements Verbal

Elements Verbal

The Elements Verbal test consists of 15 questions based on passages of text.

Below each question you are presented with a range of possible answers from which to choose. Sometimes you have to choose two answers and sometimes only one; it will always be clear whether you have to make one or two choices.

Note that in this test (as well as in the real Talent Q test) there is no overall time limit, rather there is a time limit for each question: 75 seconds for the first question on each passage of text and 60 seconds for subsequent questions. The average completion time for this test is: 12 minutes.

Practice Step by Step Start Timed Test

what's this? what's this?

Job Test Prep

Talent Q-style Elements Numerical Question Preview

Please select the correct (or nearest) answer.

Department	Number of Students (in thousands)			Origin of Student (%)					156,000	
				BA		MA/MSc		PHD		
	UK	OS*	UK	OS*	UK	OS*				
History	250	2	0.3	90	10	95	5	80	20	210,725
Psychology	675	5.5	1.2	80	20	75	25	50	50	236,700
Finance	1180	4.6	0.75	70	30	60	40	70	30	301,000
Literature	340	1.3	0.07	95	5	90	10	90	10	339,750
Physics	620	1	0.08	80	20	65	35	40	60	342,500
Math	210	0.7	0.05	70	30	60	40	55	45	571,975
Philosophy	150	0.3	0.2	98	2	99	1	100	0	721,000
Full Tuition Fee	£14000	£12500	£6700	65%**	100%**	78%**	100%**	85%**	100%**	874,000

* OS= Over Seas
** Percent out of full tuition fee

How many BA overseas (OS) students study in the UK?

Next Question

Job Test Prep

Your Application

How many times can I take the tests?

You will only be able to complete the ability tests once. Please make sure you have done all the practice tests before completing the real thing. Ensure you are in a quiet room with no distractions.

What should I do if I need reasonable adjustments?

If you consider yourself to have a disability, long term health condition and/or require any reasonable adjustments in order to complete this part of the process, please make us aware before you begin/complete the online tests. Please get in touch by calling us on **(01926) 655 508** or using the other contact details on the last page of this guide and we will arrange for any reasonable adjustments to be made. Please note, if you take the tests before letting us know of any adjustments to be made, you will be unable to retake them.

When will I find out the results?

Once we have received your results, we will review your application to see if you meet our criteria for the role you have applied for. Due to the high number of applications we need to review, it can sometimes take several weeks to let you know whether or not you have been successful in moving to the next stage of the application process.

Get in touch with us!

Got any questions?

Please get in touch with us using the contact details below with anything about your application, the role you have applied for or more information about the programme.

 **(01926) 655508**

 **Graduates & Undergraduates**
GraduateCareers@nationalgrid.com

 **Training Programmes, Advanced & Higher Apprentices**
ApprenticeCareers@nationalgrid.com

 **Online chat on our Careers website**
Members of the are available:
8.30am - 4pm, Monday to Thursday
8.30am - 3.30pm, Friday